

## PIAC Working Group REPORT

| <b>Working Group</b>                            | <b>Operational Effectiveness</b>   |
|---|--|
| <b>Date</b>                                     | <b>Monday, Dec 08, 2025</b>  |
| Description/Objective                           | <p><b>Operational Effectiveness</b> – Maintain and support the operational effectiveness of PIAC (Guidelines, Processes, Functions) - <b>Ongoing</b></p> <p><b>Budget</b> – To allocate an annual budget to align with strategic priorities. - <b>Ongoing</b></p> <p>Establish a process for approving Working Group and Ad-hoc Committee budgets. Track, monitor, and report PIAC's annual budget – <b>Ongoing</b>.</p> <p><b>Bylaws</b> - Revise and update PIAC's Bylaws as directed by the committee. [Ad hoc WG, which is formed for a specific task or objective and dissolved after the completion of the task or achievement of the objective.] - <b>Ongoing</b></p> |
| Update  | <p><b>Present:</b> Jag P (W19), Kaydeen B (W8), Tanya Ono (W17)</p> <p><b>Agenda:</b></p> <p><b>1. Special Events planning</b><br/>Tanya – Co-Lead of the Special Events WG discussed with the Operational Effectiveness WG coleads how the Operational Effectiveness WG can support the Special Events WG on various activities of the conference. Productive Discussions were done. List of key tasks have been updated in Google sheets.</p> <p><b>2. Next meeting date</b></p> <p><b>Monday January 12 6:00pm</b></p>  |
| Motion(s)                                       |  |
| Question(s)                                     |  |
| Next Steps and Action items                     |  |
| Co-lead(s)<br><i>(Name and Email Addresses)</i> | Jaganathan Prasanna Kumar (W19) <a href="mailto:jagnathan@gmail.com">jagnathan@gmail.com</a><br>Kaydeen Banksingh (W8) <a href="mailto:kdeen.banks@gmail.com">kdeen.banks@gmail.com</a>  |
| Working Group Members                           | Andrew W (W3)<br>Mercy C (W6)  |